

# TMMi Assessor Training Exercise 4 - Planning Instructions



## Exercise 4 - Planning

You have been asked to lead an informal assessment for a small software development organisation. They wish to obtain an indicative view of their testing practices up to Level 3 of the TMMi model. The organisation uses two development methodologies, one based on the v-model and the other based on Scrum.

Tasks:

- Complete the Contacts worksheet of the TM108 with as much information as you have
- Complete the Interview\_List worksheet of the TM108 with as much information as you have
- Create an interview schedule, completing the Interview\_Sched worksheet of the TM108.
- When you have completed the TM108, send a copy to your tutor by e-mail.

Constraints:

The informal assessment interviews must start on a Monday within the next eight weeks, but must avoid Fridays.

You will be provided with:

- Organisation chart for the software development company
- TM109 – Process Area Role Matrix
- TM108 – Assessment Schedule tool

Use your common sense and refer to the TM109 to help you decide which individuals on the organisation chart should be chosen to be interviewed for each Process Area. You will need to decide how many individuals to interview and on what days and times. Some individuals may be chosen to cover more than one Process Area and some individuals may not be selected at all. Some Process Areas may be covered by more than one individual.